

No. EDN-ISSE 08/2018-19 VOC. MHRD - 268 to 279
Office of the State Project Director, ISSE
Himachal Pradesh, Shimla-1.

Dated: Shimla the 16th April, 2021

To

All the Principals,
Govt. Sr. Sec. Schools (Vocational Education Phase-VII),
Himachal Pradesh.


Subject: - To Introduce National Skill Qualification Framework (NSQF) under Vocationalisation of School Education w.e.f. 2021-22 in the Schools of Himachal Pradesh.

Sir,

The Government of Himachal Pradesh has decided to introduce Vocational Education in 50 Govt. Sr. Sec. Schools of the State from the session 2021-22 for the students of classes IX to XII, with ten subjects i.e. Agriculture, Automotive, Apparel made ups and Home Furnishing, Beauty & Wellness, Electronics, IT/ ITeS, Plumbing, Retail, Telecom and Tourism & Hospitality (As per list enclosed at annexure-A).

From the current academic Session 2021-22, the above mentioned courses will be introduced from Level-1 in class IX in the trade/ Sector mentioned in the list against your school. The Faculty (Vocational Trainers) for teaching and training of these subjects will be provided very shortly by the Vocational Training Providers recommended by National Skill Development Corporation, New Delhi. The List of Schools and Guidelines for admission are being enclosed as Annexure -B for the information of all stakeholders.

Yours faithfully,


12/04/2021
State Project Director, ISSE
Himachal Pradesh, Shimla-1

Endst. No.: Even Dated Shimla-171001 April, 2021

Copy for information is forwarded to :

1. The Principal Secretary (Education) to the Government of Himachal Pradesh.
2. The Dy. Secretary MHRD. GOI, Shastri Bhawan New Delhi.
3. Smt. Rekha Menon, Head-Standard & QA NSDC, New Delhi.
4. The Joint Director PSSCIVE Bhopal (M.P.).
5. The Secretary, H.P. Board of School Education Dharamshala.
6. The CEOs all Sector Skill Councils of concerned Sectors/Trades.
7. All the Dy. Director of Higher Education, Himachal Pradesh.
8. All the DPOs/ DCOs in DIETs of Himachal Pradesh.
9. Guard File.



**State Project Director, ISSE
Himachal Pradesh, Shimla-1**

Guidelines for Implementation of Vocational Education in Schools

1. **Minimum seats:-** The number of seats per vocational sector per school will be 40 as per norms of MHRD.
2. **Internet availability:** Separate Internet connection and facilities should be dedicated only to Vocational Trainers of NSQF program in every school. District Project officer/ District Coordinators will ensure every month that internet facility is available, Non-availability of the internet will be viewed seriously by the Deptt. /Samagra Shiksha.
3. **Attendance Report of VT's:** Principals will submit the monthly attendance of VTs on the last working day of the every month positively.
4. **Low Enrollment Schools:-** The students from nearby Boys school and Girls schools will study the vocational subject allotted to the Vocational school of the locality. The Vocational Trainer deployed by the VTPs will go to that nearby school if the school is within the radius of 3kms. Accordingly the enrollment of 9th class should be increased by directing the Vocational Trainer to go to the nearby Government High Schools and teach the Vocational subject concerned to students in those schools to achieve the target of prescribed enrollment of 40. However, the practical will be conducted in the established lab of the actual allotted/ mother school for all boys and girls students. The concerned Principals/Headmaster will adjust the time table of the school in such a manner so that maximum desirous students could be admitted in Vocational Course from the surrounding schools.
5. **Fee Structure:** No additional fee other than fee mentioned in education code shall be charged for opting vocational subject. However being practical subject in nature, practical fee/fund shall be charged like any other practical subject.
6. **Criteria for Admission:-** The admission to this subject shall be purely on merit basis of previous class. However, preference should be given to SC,ST, OBC & girls students.
7. **Counseling:-** Counseling of the students / candidate and their parents / guardians may be held by the school authorities before permitting admission to this subject.
8. **Online Filling of Form:** An online Performa for each student/ candidate opting for these subjects shall be filled by the school to maintain the student's record for the purpose of certification etc, by NSDC (National Skill Development Corporation) & SSC (Sector Skill Council), New Delhi for enabling the candidate for the purpose of employment in India for abroad as these councils are recognized by various placement agencies world wide and also for verification of degrees and certificates.
9. **Medium of Instructions:-** The medium of instructions for level 1 & Level 2 should be bilingual. Whereas, for level 3&4 English medium should be encouraged keeping in view the carrier of the students.
10. **Re- Admission of students:-** If any student fails in any class but passes in Vocational subject,he/she can be re- admitted in that vocational subject in same class next year also.
11. **Appointment of Vocational School Coordinator:-** One Vocational School Coordinator should be appointed from amongst the regular School Lecturers. He/she will be the overall Incharge of Vocational Education under NSQF at School level.

12. **Regular Guest Lectures, Field visits Industry visits & practical** should be conducted as per guidelines and schedule of Samagra Shiksha with the help of District Coordinator of VTP State Coordinator concerned.
13. **Monthly report** should be submitted regularly to DPO/DCO and State Coordinator of VTP concerned on last working day of every month.

ANNEXURE - A

List of 50 Government Schools for the Implementation of VSE in Himachal Pradesh: 2020-21

Sl. No.	Name of the District	Name of the School	UDISE Code	Sector	Job Role in 9 th and 10 th standard	Job Role in 11 th and 12 th standard
1	Bilaspur	GSSS Chandpur	2080101902	Tourism & Hospitality	Food and Beverage Service Trainee	Tour Guide
2	Bilaspur	GSSS Chhat	2080417004	Plumbing	Plumber (General)	Plumber (General)-II
3	Bilaspur	GSSS Lakhnoo	2080202902	Tourism & Hospitality	Food and Beverage Service Trainee	Tour Guide
4	Chamba	GSSS Bhajotra	2011203602	Beauty & Wellness	Assistant Beauty Therapist	Beauty Therapist
5	Chamba	GSSS Chilli	2011503602	Electronics	Field Technician-Other Home	Field Technician - Wireman Control Panel
6	Chamba	GSSS Ganed	2011312501	Telecom	Optical Fiber Splicer	Optical Fiber Technician
7	Chamba	GSSS Kunra	2011405102	Electronics	Field Technician-Other Home	Field Technician - Wireman Control Panel
8	Chamba	GSSS Manhuta	2011101002	Automotive	Automotive Service Technician L-3	Automotive Service Technician L-4
9	Chamba	GSSS Sanwal	2011303702	Agriculture	Paddy Farmer	Floriculturist (Open Cultivation)
10	Chamba	GSSS Thanei	2011303802	Tourism & Hospitality	Food and Beverage Service Trainee	Tour Guide
11	Kangra	GBSSS Pragpur	2020408602	Automotive	Automotive Service Technician L-3	Automotive Service Technician L-4
12	Kangra	GSSS Badanj	2021700202	Automotive	Automotive Service Technician L-3	Automotive Service Technician L-4
13	Kangra	GSSS Durgella	2021704203	Plumbing	Plumber (General)	Plumber (General)-II
14	Kangra	GSSS Kaloha	2021904502	Plumbing	Plumber (General)	Plumber (General)-II
15	Kangra	GSSS Karoa	2020405802	Telecom	Optical Fiber Splicer	Optical Fiber Technician
16	Kangra	GSSS Sansarpur Terrace	2020409302	Automotive	Automotive Service Technician L-3	Automotive Service Technician L-4
17	Kangra	GSSS Parour	2021505903	Apparel	Sewing Machine Operator	Specialized Sewing Machine Operator
18	Kangra	GSSS Sehwan	2021710802	IT-ITeS	Domestic Data Entry Operator	Junior Software Developer
19	Kangra	GSSS Bathra	2020401802	Agriculture	Paddy Farmer	Floriculturist (Open Cultivation)
20	Kangra	GSSS Dehan	2021502002	Automotive	Automotive Service Technician L-3	Automotive Service Technician L-4
21	Kullu	GSSS Digerh	2040502504	Agriculture	Paddy Farmer	Floriculturist (Open Cultivation)
22	Kullu	GSSS Palach	2040401005	Beauty & Wellness	Assistant Beauty Therapist	Beauty Therapist
23	Kullu	GSSS Raila	2040403214	Tourism & Hospitality	Food and Beverage Service Trainee	Tour Guide
24	Mandi	GSSS Badhu	2050817701	Agriculture	Paddy Farmer	Floriculturist (Open Cultivation)
25	Mandi	GSSS Dharwar Thach	2050901105	Agriculture	Paddy Farmer	Floriculturist (Open Cultivation)
26	Mandi	GSSS Ghat	2051001101	Electronics	Field Technician-Other Home	Field Technician - Wireman Control Panel

	Name of the District	Name of the School	UDISE Code	Sector	Job Role in 9 th and 10 th standard	Job Role in 11 th and 12 th standard
27	Mandi	GSSS Jassal	2051622302	Retail	Store Operations Assistant	Sales Associate
28	Mandi	GSSS Khariel Bagra	2051508002	Retail	Store Operations Assistant	Sales Associate
29	Mandi	GSSS Katwachi	2050806801	Electronics	Field Technician-Other Home	Field Technician - Wireman Control Panel
30	Mandi	GSSS Shankar Dehra	2051509801	Retail	Store Operations Assistant	Sales Associate
31	Mandi	GSSS Tattapani	2051615502	Retail	Store Operations Assistant	Sales Associate
32	Mandi	GSSS Traur	2050703302	IT-ITeS	Domestic Data Entry Operator	Junior Software Developer
33	Shimla	GSSS Lakkar bazar	2111506102	Beauty & Wellness	Assistant Beauty Therapist	Beauty Therapist
34	Shimla	GSSS Sainj	2111700102	IT-ITeS	Domestic Data Entry Operator	Junior Software Developer
35	Shimla	GSSS Dansa	2111306402	Agriculture	Paddy Farmer	Floriculturist (Open Cultivation)
36	Shimla	GSSS Khalini	2110603702	Electronics	Field Technician-Other Home	Field Technician - Wireman Control Panel
37	Shimla	GSSS Narkanda	2110801002	Beauty & Wellness	Assistant Beauty Therapist	Beauty Therapist
38	Shimla	GSSS Rajhana Shimla	2110603302	Beauty & Wellness	Assistant Beauty Therapist	Beauty Therapist
39	Shimla	GSSS Shamlaghat	2111507802	Electronics	Field Technician-Other Home	Field Technician - Wireman Control Panel
40	Shimla	GSSS Tuti Kandi	2111509702	Retail	Store Operations Assistant	Sales Associate
41	Shimla	GSSS Beolia	2110604202	Retail	Store Operations Assistant	Sales Associate
42	Shimla	GSSS Haripur Khol	2101301802	Automotive	Automotive Service Technician L-3	Automotive Service Technician L-4
43	Sirmour	GSSS Toka Nagla	2100504904	Automotive	Automotive Service Technician L-3	Automotive Service Technician L-4
44	Sirmour	GSSS Ronhat	2100902506	Agriculture	Paddy Farmer	Floriculturist (Open Cultivation)
45	Solan	GSSS Chhnal Majra	2090701701	Tourism & Hospitality	Food and Beverage Service Trainee	Tour Guide
46	Solan	GSSS Sandholi	2090702401	Agriculture	Paddy Farmer	Floriculturist (Open Cultivation)
47	Una	GSSS Samoor Kalan	2070205703	Automotive	Automotive Service Technician L-3	Automotive Service Technician L-4
48	Una	GSSS Dhakki	2070301201	Telecom	Optical Fiber Splicer	Optical Fiber Technician
49	Una	GSSS Kaloh	2070302302	Beauty & Wellness	Assistant Beauty Therapist	Beauty Therapist
50	Una	GSSS Kotla Kalan	2070203304	Plumbing	Plumber (General)	Plumber (General)-II