

22/11

No. EDN-ISSE (19)-02/25-26-VOC-DIETs-
Office of the State Project Director, Samagra Shiksha
Himachal Pradesh, Shimla-1

Dated: Shimla-171001 the 19 Nov, 2025

To

DPOs Samagra Shiksha,
All Districts, Himachal Pradesh

Subject: Regarding allocation of Budget/Grants under NSQF Project Samagra for 2025-26 towards recurring cost for –

- **Raw Material Grant for School (Existing)**
- **Financial Support for Resource Persons (Existing)**
- **Cost of Providing Hands on Training students/Internship (Existing)**
- **Office Expenses/Contingencies for School (Existing)**
- **Recurring Support for Hub & Spoke Schools (Previous);
Transportation Allowance for Children from Spoke to Hub School
(Previous)**
- **Innovative Programme for Vocational Education (Pre-vocational).**

Sir/Madam,

This is with reference to the Implementation of Vocationalisation of School Education under the NSQF Project (Samagra Shiksha) in Himachal Pradesh.

In this regard, it is to inform that as per PAB approvals of Samagra Shiksha 2025-26, funds have been approved under various sub activities for Support of Vocational Education. Funds are being released (Annexure- 'A' enclosed) for further utilization by the Vocational Schools as per the detail mentioned below:

1. **Raw Material Grant (Existing)** – The grant is being released @ Rs 12733/- for single trade school, and @ Rs 25467/- for double trade school. This amount can be utilized for **purchase of study material for students, stationery for making portfolios, live models, purchase of necessary Equipment and Tools, maintenance of Vocational Labs and Tools, Equipment and Furniture, printing of text books, e-learning material**, and any other activity that the School Management deemed necessary to facilitate the Vocationalization of Education.
2. **Financial Support for Resource Persons (Existing)**- The grant is being released @ **Rs. 22,000/-** for double trade school and @ **Rs. 10,000 /-** for single trade school for conducting offline Guest Lectures @**Rs 500/-** per lecture. For class 9th to 12th at least Five Guest Lectures each/per class.

This amount has to be utilized to conduct the Guest Lectures. The Guest Lectures will be conducted by the subject experts preferably from the nearby ITIs/Polytechnics/Engineering Colleges, Small Medium Enterprises/ Agencies/

Industry/Organization of the State. In this regard, the request to the Director, Technical Education, Vocational and Industrial Training, Himachal Pradesh, Sundernagar has been already sent from this office (copy enclosed). The School Heads are requested to onboard the aforesaid Institution(s) as per trade specific requirement, prepare the list of the Resource Persons of these Institutions (after taking their consent). **In case of non- availability of faculty in aforesaid Institutions, the school Heads will have to make alternate arrangements to conduct the Guest Lectures so as to complete them on time.**

3. **Cost of Providing Hands on Training Students (Internship) (Existing)** – A student is expected to undergo OJT/Internship in his/her job role in an Academic year. The School Heads (with the support from their VTs and VTPs) are responsible to search (map) and onboard nearby Small Medium Enterprises/Agencies/Industry/Organization.

The process of mapping and bringing onboard **Small Medium Enterprises / Agencies / Industry / Organization for Internship** must be completed well before conduction of Internship. It is to be ensured that under the Hands on Training of Students, Internship of students will be conducted by the nearby Small Medium Enterprises/Agencies/Industry/Organization. In-case of non-availability of Small Medium Enterprises / Agencies /Industry / Organization, ITIs / Polytechnics / Engineering Colleges of the State can be mapped for the conduction of Internship in the trades, available in these Institutions. (Please refer to the letter copy enclosed above).

A sum of Rs. 1118/- per student is being released for Internship for class 10th and 11th (Vocational Students) under this component. This amount will have to be disbursed by the Districts to the NSQF (Samagra Shiksha) schools proportionately, keeping in view the strength of the Vocational students in each school. The expenditure can be incurred on boarding, lodging/day time meals, transportation, certification of Vocational students. Detailed Guidelines regarding the Internship are enclosed as Annexure- 'B'.

4. **Office Expenses/Contingencies for school (Existing)** - The grant is being released @ Rs 12733/- for single trade school, and @ Rs 25467/- for double trade School. Funds under this head will be utilized for the following purposes:

- i. **Publicity:** This includes printing of Information Education Communication (IEC) material for promoting Vocational Education among the students, community. And for conducting awareness activities and publishing advertisements etc.
- ii. **Guidance and Counseling:** For mobilization/outreach activity, printing of Admission forms/Registration forms/Interest Inventory forms etc.
- iii. **Postage:** Any expenditure related to postage/courier etc.
- iv. **Model for Skills competition:** Skills competition related model making project.

- v. **Stationery:** Office related articles such as staplers, pins, paper and gum etc. related to the project.
 - vi. **Electricity charge:** An amount of Rs. 700/- per lab and maximum of Rs. 8000/- per annum shall be incurred under this activity.
 - vii. **Internet charges:** An amount of Rs. 1000/- per month per lab and maximum of Rs. 12,000/- per annum shall be incurred under this activity. The Vocational Schools where the girls of KGBV are studying, will release the funds for meeting out expenditure incurred on use of internet in the hostels of KGBV. In this regard, demand from the concerned warden of the KGBV be taken by the school Head.
 - viii. **Training/Meeting/Orientation Programme:** Expenditure can be incurred on Working Lunch & Tea and snacks etc. for conducting the meetings in the school.
 - ix. TA/DA for Vocational Trainer(s)/Vocational Coordinators/School Heads during the field visits, Internship, ToT or for any other purpose related to Vocational Education Activity. The tour programme must be duly approved by the Competent Authority i.e., Principal of the concerned school and the rates will be admissible as per the prevailing financial rules.
 - ix Purchase of UPS, stabilizer, office almirah, box, extension board, electrical, projector and computer accessories etc.
 - x To meet any short fall of funds, if any, for conducting Internship.
5. **Recurring Support for Hub and Spoke Schools (Previous):** As per PAB approval 2025-26 of Samagra Shiksha, funds under the head 'Recurring Support for Hub and Spoke Schools (Previous) is being released @ 1,57,173/- per Hub School to carry out various activities in their respective Spoke Schools.
- a. And also, funds under the head '**Transportation allowance for children from Spoke to Hub Schools (Previous)**' have been approved @ Rs 3000/- per student per annum for 53 Spoke Schools attached to these 52 Hub Schools.
6. **Innovation Exposure to Vocational Education (Class 6th to 8th) in project Innovation- (Rec)'**: As per PAB approval 2025-26 of Samagra Shiksha, the fund @ Rs. 7335/- per school to carry out the activities have been allocated so that the students are exposed to different vocations. List of schools is being shared as soft copy (excel sheet) for further release of funds and guidelines to the schools. Funds will be utilized for purchasing raw material to undertake the activities, transportation cost of students, refreshment during visits, honorarium to the experts @ Rs. 500/- per person per session and any other activity deemed suitable by the school as per Guidelines. These activities will be performed by the subject teachers preferably of subjects of mathematics/science/language.

Guidelines developed by PSSCIVE, Bhopal to implement the Pre-Vocational Education/10 Bag-less days are given below in the link for further dissemination to the schools. Link to download the Guidelines:

https://www.psscive.ac.in/storage/uploads/documents/1725886078_1723225976_guidelines-for-implementation-of-10-bagless-days-in-school-english-1.pdf

You are therefore, requested to release the funds to NSQF Samagra Shiksha Vocational Schools in your District at the earliest. All the above funds will have to be utilized by the Vocational Schools before 30th December, 2025 at all cost. DPOs will ensure that the utilization certificates in r/o the released funds are received by 15th December, 2025. Proper record of expenditure incurred thereon must be maintained as per the existing financial norms. All the codal formalities as per the financial norms be completed before effecting any purchase(s).

Yours faithfully,

State Project Director (SS)
Shimla-I, Himachal Pradesh

Endst No: As Above.

Copy for information is forwarded to: -

1. The Secretary (Education) to the Government of Himachal Pradesh, Himachal Pradesh.
2. The Director, Technical Education, Vocational and Industrial Training, Himachal Pradesh.
3. The Director Higher Education, Government of Himachal Pradesh.
4. Guard file.


State Project Director (SS)
Shimla-I, Himachal Pradesh

SANCTION ORDER

In exercise of the powers vested in me vide chapter X of HPSES Financial Regulations 1996, amended from time to time, sanction to release the annual grant amounting to **₹.16,51,81,468/- (Rupees Sixteen Crore Fifty One Lakh Eighty One Thousand Four Hundred Sixty Eight Only)** is hereby accorded in favour of DPOs, on account of NSQF Grant under Secondary Education (SE) under Samagra Shiksha, as approved in PAB for the Financial Year 2025-26, as per detail given below:-

S. No.	District	Raw Material Grant for school per Course (Existing) (In Rs)	Financial Support for Resource Persons (Existing)		Financial Support for Cost of Providing Internship Hands on Training Students (Existing) Conducting OJT for 10th & 11th)	Office Expenses/Contingencies per Course (Existing)	Recurring Support for Hub and Spoke Schools (Previous)	Transportation Allowance for children from Spoke to Hub School (Previous)	Innovation Exposure to Vocational Education (Class 6 th to 8 th) in project Innovation	Grand Total
			Guest Lectures (Single Trade School) [@ Rs.10,000/-]	Guest Lectures (Double Trade School) [@ Rs.22,000/-]						
1	Bilaspur	19,35,470	4,40,000	11,88,000	30,63,320	19,35,470	4,71,520	99,000	14,22,809	85,62,260
2	Chamba	28,77,743	5,60,000	18,70,000	54,49,132	28,77,743	7,85,865	3,63,000	17,67,510	1,36,34,618
3	Hamirpur	15,53,471	3,20,000	9,90,000	26,67,548	15,53,471	7,85,865	2,10,000	13,56,802	70,84,490
4	Kangra	54,49,852	17,20,000	28,16,000	90,44,620	54,49,852	11,00,212	1,59,000	28,16,282	2,44,80,324
5	Kinnaur	3,05,601	60,000	1,98,000	1,97,886	3,05,601	1,57,173	-	3,52,035	10,67,088
6	Kullu	19,22,744	2,90,000	13,42,000	35,47,414	19,22,744	12,57,385	3,00,000	10,26,769	90,24,902
7	L&S	1,78,268	20,000	1,32,000	70,434	1,78,268	3,14,346	57,000	5,06,051	5,78,970
8	Mandi	47,74,994	13,70,000	26,18,000	66,80,050	47,74,994	14,14,558	2,88,000	43,12,431	2,02,18,038
9	Shimla	32,85,182	12,20,000	14,96,000	51,12,614	32,85,182	3,14,346	72,000	19,28,860	1,43,98,978
10	Sirmour	29,03,206	6,40,000	18,04,000	56,91,738	29,03,206	9,43,038	2,13,000	20,90,209	1,39,42,150
11	Solan	25,33,944	4,50,000	16,94,000	43,70,262	25,33,944	6,28,692	66,000	16,57,499	1,15,82,150
12	Una	22,79,276	4,10,000	15,18,000	41,20,948	22,79,276	-	-	7,62,743	1,06,07,500
Total		2,99,99,751	75,00,000	1,76,66,000	5,00,15,966	2,99,99,751	81,73,000	18,27,000	2,00,00,000	16,51,81,468

Amount is debitable to the DPOs as per the detail given above in the Financial Year 2025-26.


o/c State Project Director (SS)
Himachal Pradesh, Shimla-1

Endst. No. Even

Dated:

Shimla

the

2025

Copy to:-

1. The Accountant, Accounts wing, State Project Office (SS) with the direction to release the grant to the DPOs in their respective bank accounts.
2. All DPOs for information & necessary action in accordance with approval of PAB.
3. Copy to Planning Co-ordinator for updation on Prabandh Portal.


o/c State Project Director (SS)
Himachal Pradesh, Shimla-1